OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT
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Memo No. 584- BM / 53 /2016 - 17

Date : 06 / 08 /2016

From :   Sri. Sunil Mukherjee,
Chairman, Barasat Municipality

Notice Inviting Tender

SEALED quotations are invited from the printing press Owner or Renowned Supplier with experience in Printing Work for supply of the Printing Materials as per annexed list. Quotationers may apply in letter head stating "Quotation for Printing Articles". Name, address, name of the firm should be stated clearly. Specimen of printed Materials may be seen from the Store –In-Charge and rate should be placed accordingly. Every application should be accompanied with the copy of upto-date provisional Certificate for Opening Trade, Photo copy of current ST, IT, PT Clearance Certificate, Vat No. etc. An amount of Rs. 10,000/- (Rupees Twenty Thousand) only, will bedeposited toward earnest money in cash in this Office and Original copy of M.R. should be attached with quotation, failing which quotations will be rejected.

In the earlier quotation who has already deposited earnest money need not deposit earnest money, they will only submit the copy of receipt along with the fresh quotation.

Successful rate quoter should be ready to supply the articles for period of 1 (one) year from the issue of the work order failing which the earnest money will be forfeited and the unsuccessful quotationer's earnest money may be refunded on demand within 15 (fifteen) days. Rate should be Quoted inclusive of all taxes.

Last date of Submission on or before: **24/08/2016** upto **2.00** p.m.
Date of Opening: **3.00** p.m. on the same date.

The Municipal authority reserves the right to accept or reject the quotation/s or total tender process without assigning any reason.

Chairman
Barasat Municipality

Chairman
Barasat Municipality

Nabanita Ghosh
6/8/16